

Decision Schedule

Decision made by	Director for Corporate Services
Decision made on	28 March 2023
Date decisions published	30 March 2023

Item no.	Agenda item	Contact Officer	Decision	*Key/ Non Key	**Last date for call in
	Contract Exemption - Maintenance contract for car park machines	Jo Spencer Technical Officer	<ol style="list-style-type: none"> 1. Authority to use a Contract Exemption as detailed to allow Melton Borough Council to appoint Flowbird Smart City UK Ltd. to continue to provide the Council with the servicing, maintenance and repairs of the car parking machines on the Council operated car parks within the town. 2. Authority for the Corporate Property and Assets Manager to award and enter into any necessary agreements with Flowbird Smart City UK Ltd. 	Non-Key	N/A

Call in

***What is a Key Decision?**

A Key Decision is an [executive decision](#) likely to result in the Council:

- Incurring expenditure of £50,000 or more, or;
- Making savings or generate income of £50,000 or more, and/or
- Has a significant impact on two or more wards in the Borough and on communities living or working in those areas.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

****What happens once a Key Decision has been made?**

When a [Key Decision](#) is made the decision shall be published within two clear working days of being made.

Copies of the notice of decision shall be published;

- In hard copy (upon request) at the main offices of the Council.
- By email which will be provided to all members.
- On the website.

All Key Decisions will come into effect three working days (not including the date of publishing) after a decision has been published. The last date for call in will be included on the decision notice.

How can scrutiny members call in a Key Decision?

The call-in request shall be on a completed [call-in request form](#) and include the names and signatures of six members excluding Cabinet Members, the decision making principles it is believed have been breached and also the reasons for this.